

AGREEMENT MADE ON _____ / _____ / _____ BETWEEN:
(insert date when the last person signs)

THE CLIENT	THE ARCHITECT
Name	Name
Client's Representative	ABN
ABN	Registration No.
Email	Architect's representative
By signing, you agree to be bound by the terms and conditions of this agreement and you consent to either party signing and entering into this agreement using an electronic method or signature:	
If the Client is an individual, individual trustee, or partnership:	If the Architect is an individual, individual trustee, or partnership:
Signed	Signed
If the Client is a corporation, executed in accordance with section 127 of the Corporations Act 2001:	If the Architect is a corporation, executed in accordance with section 127 of the Corporations Act 2001:
Signed director 1 / sole director:	Signed director 1 / sole director:
Signed director 2 / secretary:	Signed director 2 / secretary:
Date:	Date:

FOR

the Project: A brief description of the Client's project scope:

located at the Site: The address or location of the site for the Project:

Cost of Works forecast: The initial forecast which is subject to change during the Project is:

For the definition, see section K. \$

(Note: Does not include GST. The Client pays the GST in addition to the Cost of Works as revised. See clauses A.3 and C.2.)

SCHEDULE A_SCHEDULED ITEMS

ITEM 1.						
FEES (excl. GST)	Service (refer also to the Cover Letter or see Schedule B)	Tick box if included in the Services:	Amount of percentage fee allocated to each service component:	Amount of lump sum fee allocated to each service component (excl. GST):	Hourly Rates: (see Item 2)	
See clauses C.1 to C.4	Mobilisation Fee*			\$		
			% OR	\$ OR		☐
			% OR	\$ OR		☐
			% OR	\$ OR		☐
			% OR	\$ OR		☐
			% OR	\$ OR		☐
			% OR	\$ OR		☐
Total Lump Sum Fee (excl. GST):				\$		
GST as calculated on the above amount:				\$		
Total Lump Sum Fee (incl. GST):				\$		

*Note: an applicable Code of Practice may prohibit or impose a cap on the amount of any Mobilisation Fee payable.

Preview Only

This is an extract from our client resource library.

The full document includes detailed guidance, examples, and notes tailored to new projects.

To receive the complete version, simply get in touch — we'll be happy to provide it.

studio MWA